



Co-funded by the
Erasmus+ Programme
of the European Union

Agenda ENTER kick-off meeting

16th, 17th and 18th January 2019

*Politécnico do Porto, P.PORTO
Portugal*



Co-funded by the
Erasmus+ Programme
of the European Union



The working language of the project meeting is English. Please make sure that persons that attend understand English and are able to participate actively in the discussions.

Start: 15-11-2018 - End: 14-11-2021

Project Reference: 598506-EPP-1-2018-1-PT-EPPKA2-CBHE-JP

EU Grant: 868768 EUR

Programme: **Erasmus+**

Key Action: **Cooperation for innovation and the exchange of good practices**

Action Type: **Capacity Building in higher education**

Travelling to Porto

Airport Transfer

If travelling by plane, there are several ways to get to the city center (hotel or P.PORTO). See links below for additional or updated info.

Subway (Metro)

The easiest way to get from Porto Airport to the city center is to take the metro. Line E (Violet) connects Airport Station to "Estádio do Dragão" Station, and, naturally, to all metro's network (Trindade station). The access to the Station from the interior of the Airport is extremely simple and practical, being fully signaled.

The occasional Andante title required for travelling between the Airport Station and Oporto city center is a Z4. In the Andante shop located in the arrivals zone of the Airport you can also buy the Andante Tour, an unlimited and intermodal title valid for 1 or 3 days. The journey to the city center takes about 30 minutes and a single fare is €1.80.

Bus

There are regular bus connections to the city center (buses 601, 602, 604 and 3M serve the airport). A single fare is also €1.80 (Buses and Metro share the Andante system).

Taxi

Taxis are available 24 hours a day from outside Arrivals. A 20% surcharge is payable at weekends, on public holidays and between 21:00 and 06:00. Taxi service to the Porto center should cost about 20 euros and take between 20 and 30 minutes. Large size baggage may incur on additional cost (about 2EUR).

Shuttle

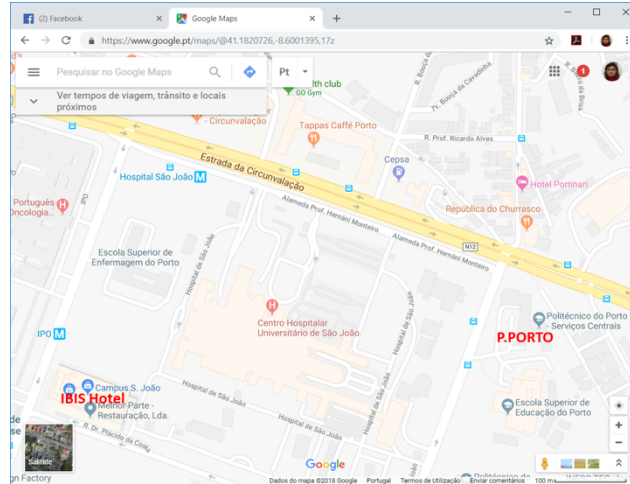
There is a low cost shuttle service between the airport and the Porto hotels. You must book in advance in 100RUMOS, <https://100rumos.com>.

Getting to P.PORTO

The P.Porto is located in the main university area of Porto, 10 minutes away from the city center by subway. Easily accessible by public transportation, the campus is just across the S.João subway station (yellow) line.



Co-funded by the
Erasmus+ Programme
of the European Union



Accommodation

The listed hotels are strategically located close to the P.PORTO in about 10 min walk.

Eurostars Oporto Hotel ****

<http://www.eurostarsoport.com/>

ibis Porto São João **

<http://www.ibis.com/gb/hotel-3227-ibis-porto-sao-joao/index.shtml>

Axis hotel ****

<https://www.axishoteis.com/pt/Axis-Hoteis/Hoteis/Axis-Porto/O-Hotel.aspx>

For those who want to be in the city center hotels the D subway line connects directly the city center with P.PORTO (S. João station).

Useful links

Francisco Sá Carneiro International Airport

<http://www.ana.pt/en-US/Aerportos/porto/Porto/Pages/Homepage-Porto.aspx>

Subway (Metro do Porto)

Linha amarela/Yellow Line (D)

Estação/Station S. João

<http://metrodoporto.pt/>

Railway (CP)

www.cp.pt/

Bus (STCP)

<http://www.stcp.pt/en/travel/>

More information about Porto can be found at

http://www.portugalvirtual.pt/_tourism/costaverde/porto/hiscurio.html

and

<http://www.portoturismo.pt/>

For further information, please contact Eduarda Pinto Ferreira (epf@isep.ipp.pt or Whatsapp: +351963393518) or Kseniya Zaitseva (kkzaitseva@gmail.com or Whatsapp: +7 9039158290)



Co-funded by the
Erasmus+ Programme
of the European Union



isep Instituto Superior de
Engenharia do Porto

Tuesday 15th January 2019

PÓLO ZERO

Federação Académica do Porto
“Rua São Filipe de Nery, n.º 87, Porto”

Time	Content	Proposed presenters
18:30	<p><i>(Very, very) short informal partner presentation: elevator talk style</i></p> <p>Maximum 2 min/partner</p>	<ol style="list-style-type: none">1. INSTITUTO POLITECNICO DO PORTO - established in Portugal2. DTI UNIVERSITY - established in Slovakia3. TALLINN UNIVERSITY OF TECHNOLOGY - established in Estonia4. NATIONAL RESEARCH TOMSK POLYTECHNIC UNIVERSITY - established in Russian Federation5. KAZAN NATIONAL RESEARCH TECHNOLOGICAL UNIVERSITY - established in Russian Federation6. TAMBOV STATE TECHNICAL UNIVERSITY - established in Russian Federation7. DON STATE TECHNICAL UNIVERSITY- established in Russian Federation8. ASSOCIATION FOR ENGINEERING EDUCATION OF RUSSIA - established in Russian Federation9. AL-FARABI KAZAKH NATIONAL UNIVERSITY - established in Kazakhstan10. ACADEMICIAN E. A. BUKETOV KARAGANDA STATE UNIVERSITY- established in Kazakhstan11. KAZAKHSTAN ASSOCIATION OF ENGINEERING EDUCATION - established in Kazakhstan12. VYATKA STATE UNIVERSITY - established in Russian Federation13. AGENCY OF EDUCATIONAL STRATEGIES AND INITIATIVES BOLOGNA CLUB - established in Russian Federation
20:30	Informal dinner	At your own expenses WITH CONFIRMATION from each partner in advance



Co-funded by the
Erasmus+ Programme
of the European Union



isep Instituto Superior de
Engenharia do Porto

Wednesday 16h January 2019

P.PORTO, Porto, Portugal

Time	Content	Proposed presenters
9:00	Welcome, practical aspects & <i>short</i> presentation	José Carlos Quadrado (P.PORTO)
	<i>Short</i> presentation of each participant	
9:40	ENTER at a glance: work plan, milestones, work packages, deliverables	Eduarda Pinto Ferreira (ISEP-P.PORTO)
10:00	Financial management: doubts, questions, discussion and answers Guidelines & discussion	José Carlos Quadrado (P.PORTO)
10:30	Coffee break	
	Partners institution presentation (10 min each partner)	All partners
12:30	Lunch at Medical School	At your own expenses
14:00	ENTER: WP1 - Preparation Guidelines	Presenter to be confirmed - DSTU
14:30	ENTER: WP2 - Development Guidelines	Presenter to be confirmed - TPU
15:00	ENTER: WP3 - Quality Assurance Guidelines	Presenter to be confirmed - TSTU
15:30	ENTER: WP4 - Dissemination Guidelines	Presenter to be confirmed - AEER
16:00	ENTER: WP5 - Management Guidelines	Eduarda Pinto Ferreira (ISEP-P.PORTO)
16:30	Project management: grant agreement and partnership agreement	José Carlos Quadrado (P.PORTO)
17:00	Presentation of the ENTER portal http://www.isep.ipp.pt/Page/ViewPage/ENTER	Eduarda Pinto Ferreira (ISEP-P.PORTO)
20:15	Informal dinner	At your own expenses



Co-funded by the
Erasmus+ Programme
of the European Union



isep Instituto Superior de
Engenharia do Porto

Thursday 17h January 2019

P. Porto, Porto, Portugal

Time	Content	Proposed presenters
9:00	Summary of day 1	Eduarda Pinto Ferreira (ISEP-P.PORTO)
9:15	More about financial management: payments, audit, timesheets, travel reports, <i>double accountability</i> Guidelines & discussion	José Carlos Quadrado (P.PORTO)
10:15	Coffee break	
10:30	Preparation (<i>WP1</i>) Guidelines & discussion	All partners
11:30	Development (<i>WP2</i>) Guidelines & discussion	All partners
12:15	ENTER next steps: meetings, steering committee...	Eduarda Pinto Ferreira (ISEP-P.PORTO) Kseniya Zaitseva (AEER)
12:30	Lunch at Medical School	At your own expenses
14:00	Quality plan (<i>WP3</i>) Guidelines & discussion	All partners
15:45	Dissemination & exploitation (<i>WP4</i>) Guidelines & discussion	All partners
16:30	Coffee break	
16:45	ENTER: Any Other Business (AOB)	All partners
17:45	Feedback questionnaire from all partners	Prepared previously by TSTU
18:15	ENTER: agreements and commitments	Eduarda Pinto Ferreira (ISEP-P.PORTO) José Carlos Quadrado (P.PORTO)
20:15	Formal dinner at <i>Restaurante Antunes</i>	Invitation by P.PORTO

Friday 18h January 2019

Porto Design Factory, Porto, Portugal

Time	Content	Proposed presenters
9:00	Bilateral contacts between the coordinator and partner representatives to address the remaining doubts	(individual appointment with contact person)
12:00	Closing and conclusions	Eduarda Pinto Ferreira (ISEP-P.PORTO) José Carlos Quadrado (P.PORTO)
13:00	Informal lunch at ISEP	At your own expenses